

## *SUSPENSION POLICY*

### *LIBRARY POLICY FOR APPROPRIATE BEHAVIOR*

- A. Appropriate behavior shall be required of all library patrons.
- B. The library staff shall ask patrons to cease inappropriate behavior.
- C. If the patron does not comply, the library staff shall ask the user to leave the premises.
- D. If the patron refuses this request and /or becomes rowdy or belligerent, the library director or library assistant shall notify the authorities.
- E. The code of behavior shall include such things as:
  - 1. Smoking is prohibited in the entire building
  - 2. Shirt and shoes are required in the building.
  - 3. Verbal or physical fighting is not allowed.
  - 4. Boisterous behavior, including foul language, is not allowed.
  - 5. Individuals caught defacing library property or materials will be required to make full restitution and may risk losing their library privileges.
  - 6. Food or Drink may be consumed inside the library, ONLY in the Community Room.
- F. If spoken to about behaviors twice and inappropriate behavior continues, the individual may be suspended from library use for a period of 1-2 months.
- G. Illegal activities shall be reported to the authorities by the library staff.
- H. Violators of rules who refuse to leave the library when requested are subject to arrest under the **CRIMINAL TRESPASS** section of New York State Penal Law.